

CHURCH OF SAINT PETER, HENLEAZE



Lives transformed through following Christ in love and service

PAROCHIAL CHURCH COUNCIL

Minutes of Meeting held on Thursday 20 September 2018

Ex-Officio Members	
Clergy	
The Revd Canon Mark Pilgrim	Present
Lay Ministers	
Ian Love	Apologies
Sarah Thomas	Apologies
Kathy Kilgour	Present
Churchwardens	
David Cottrell	Present
Lindsey Traub	Present
Deanery Synod Reps	
[Kathy Kilgour]	[Present]
[David Cottrell]	[Present]
Sarah Thorne	Present
(vacancy)	-
Diocesan Synod Reps	
Hazel Rolston	Apologies
Julian Clover	Apologies
[Sarah Thorne]	[Present]

	Elected Members	
2018	Jane Boyle	Apologies
	Valerie Bishop	Present
	Peter Dyer	Present
	Erik Dirdal	Apologies
	Leah Emery	Present
2017	Emma Bolton	Apologies
	David Fenna (Treasurer)	Present
	Alistair Robinson	Apologies
	Moira McMurrans*	Present
	Jane Crawford	Apologies
2016	Mary Goronwy	Apologies
	Catherine Leask	Apologies
	Wendy Young	Apologies
	Mike Leddra	Present
	Sandy Hollinghurst*	Present

*fulfilling casual vacancy 29th April 2018
Secretary : Katharine Ford

Attendance 12 / 24 = 50 %

Note: The required quorum for the meeting is one third of the members, i.e. 7.

The meeting was chaired by the Vicar.

1. Worship and Welcome

Leah Emery led us in praying for our discussions during the coming evening, and for encouragement for our church family.

The Vicar welcomed Jim Edie, on placement with us from Trinity College, as an observer ; two other Trinity

students may be also able to join us during the year.

The Vicar also noted that in future, the two St Peter's representatives on Diocesan Synod who attend Foundation will be welcome at PCC meetings – they are Hazel Rolston & Julian Clover.

2. Apologies for absence : Mary Goronwy, Catherine Leask, Emma Bolton, Sarah Thomas, Jane Crawford, Alistair Robinson, Jane Boyle, Erik Dirdal, Ian Love, Hazel Rolston, Julian Clover, Wendy Young.

3. Minutes of the last meeting.

The minutes of the last meeting were accepted without amendment and were signed by the Vicar.

4. Matters Arising There were none.

5. Standing Committee Report

No report was circulated but the latest minutes are available if wanted.

6. Planning Team Report - papers circulated before the meeting

The papers circulated were the minutes of the latest Planning Team meeting, and the paper on the proposed review and development of Voluntary PCC Appointments.

6.1 Voluntary PCC Appointments

At paragraph 6 of the paper, the five Voluntary PCC Appointment roles currently being performed are listed as PCC Secretary, PCC Treasurer, Locally Commissioned Lay Pastor, Parish Safeguarding Officer and Youth Work Co-ordinator : of these, the first three need appointments to be made, and the last two already have appointments in place. The Vicar noted that there are other roles to be considered – eg Gift Aid Officer - but the above is a good place to start. He explained that the benefits of making these appointments will be to provide a framework for roles, to impose time limits, to enable succession planning. There were various queries :

Proposal 1 – the Vicar clarified that the “one other appointed PCC member” will be a different person for the different roles.

Para 5 refers to “new leaders coming from outside the community”, but this just means people who join the church community, and highlights a model from the business world showing that influx from outside is good as well as volunteering from within.

Proposal 6 - we will need to distinguish between the person and the role, so that any personal “extras” that get added in during the course of doing the role do not necessarily become part of the role.

Resolution: That this PCC adopt the Proposals on PCC Voluntary Appointments as set out in the Paper or as amended during this meeting.

Proposed by David Cottrell, seconded by Moira McMurrin and carried unanimously and unamended.

In accordance with the timetable in Para 9, role descriptions are to be ready for PCC in January, or November if possible.

6.2. Fuelling the Fires of Faith – see item 7. below.

6.3 Culture of Invitation

This follows the Diocesan guidance that churches should always have a “next event” to invite people to. We have a calendar set out now for the coming months. Events will be publicised in local press : BS9,

Westbury Voice. Jane Crawford has agreed to do this, and she and Mike Leddra will work on publicity for hire of hall/church.

7. Discipleship Ministry - report circulated before the meeting

Fuelling the Fires of Faith : this provides an update on the 5 strands aimed to meet people's different personality preferences in relation to faith.

Faith seeking Understanding : The recent **Journey of Generosity** sessions threw up some learning points – it was felt that the course might have been better as a day course, as it was designed, rather than on three evenings, as it was run in September; there will be opportunities for feedback. **Housegroups** in the Parish may change their frequency and there may be other initiatives (eg Book Club, Film Group, Music/Art/Poetry Appreciation Group) which affect the timing of housegroups. Kathy Kilgour would like to be kept informed of any ideas and developments, and communication with the congregation needs to be in place.

Faith in Culture : it was noted how much people enjoyed looking at and responding to works of art at the Parish Weekend, and such sessions could be part of this programme.

8. Finance Ministry - papers circulated before the meeting

The Treasurer's papers included

- Report
- Projected 2018 outcome v5, and 2019 budget v1
- 2018 projections and 2019 budget – notes accompanying the figures

8.1 2018 Current Figures

The Treasurer talked us through his projected financial outcome for 2018 ; he reported that this is looking positive, currently with a surplus of £9831. Comments by the Treasurer included :

Giving In Grace did not bring a big response and next year a reply slip will be used to ensure a better response.

Hall bookings had brought in a substantial sum of £10,800.

We are now paying a Youth Worker and Organist, though not a Music Director.

Cash collections are down due to use of Bankers Orders.

More effort will be needed at Christmas Crib Service – texted giving, better publicity on screen, retiring collection.

8.2 2019 Parish Share – request from Diocese

There is information at the back of church from the Diocese, who put the share at £127,00; but based on actual attendance, this is too much. However the 2.5% increase suggested by the Diocese is reasonable, over £95,000 in 2018, and this gives £97,380. The Treasurer proposed a 2019 Parish Share contribution of £97,380 and this was agreed.

Resolution: That this PCC contribute to Bristol Diocese's 2019 Parish Share such figure as shall be decided at this meeting.

Proposed by David Fenna, seconded by Peter Dyer and carried unanimously.

8.3 2019 preliminary Parish Budget

Comments by the Treasurer included :

For next year, 5% attrition has been allowed for.

It is anticipated that the boiler will cost £1000 more than expected, ie £7000.

The figures show a projected shortfall of £5803, but over the 2 years 2018/19 we are still in surplus.

9. Refreshments - thanks to the coffee/tea makers.

10. Worship Ministry - report circulated before the meeting

10.1 Remembrance Sunday 11th November

To mark the centenary of the end of the First World War, we will be creating a poppy curtain and hope to involve as many as possible in making poppies – possibly asking Candy to co ordinate, and Young Seekers via Catherine Leask to get involved in creating poppies. Moira agreed to approach members of the craft group (Carol and Jenny) to see if they might be interested.

10.2 9.45am service

Service name

The 6 month review of the title “Morning Worship with Communion” is now upon us. After some discussion we were able to agree that “Morning Worship with Communion : Families Welcome” would be a good new title which implies that you don’t have to be a communicant ; it should be used in future on our service sheets, posters, website and any other material.

Music

The report explains the current position with Organist, Choir and Music Group, but there was no discussion around planning of music.

Young people / children

It is our aim to have a child friendly first or last song/hymn. However, children being in church at the start of the service is an ongoing issue, as is the whole matter of addressing the wide range of ages we have.

With regard to songs, suggestions for suitable songs can be sent to Catherine Leask, and songs could be introduced to the children in their groups.

Another path towards greater inclusivity for children would be to have children as welcomers, and this was felt to be a good idea.

10.3 4pm Horizon

Jim Edie is to work on the development of Horizon. This service is intended to attract families who would not come to church at another time, and to connect not only with the children but with their parents. Attendance is down at the moment and Jim explained that his vision for Horizon would be to create greater sustainability by establishing a lay team to run and lead the service. Jim will be working on this until Easter and hopes to bring people together more (- parents of the Young Seekers and Horizon parents). Also to engage as much as possible with other groups eg local Henleaze schools or Toddlers.

10.4 7.30pm Foundation

Recently Foundation ran the Journey of Generosity sessions and launched a Getting Involved initiative at their service on 23 September. PCC will be able to keep in touch in future when Julian and Hazel can be with us.

11. Social and Outreach Ministry

Henleaze Hospitality - there is no further news at present, as the Syrian family’s arrival is delayed.

Wine tasting 22 Sept - this went well, though with lower numbers.

Youth Project Quiz Night 6 Oct - this is being publicised.

Ale & Arty 20 Oct – all are encouraged to sign up to help.

A report on the recent youth visit to Uganda was circulated before the meeting.

12. Safeguarding and Welcome Ministry

David Cottrell is to meet Alastair Robinson very shortly to sort out the financing of the defibrillator.

13. Youth No discussion

14. Synod Reports

Diocesan Synod met on Monday 17th September. Sarah Thorne attended and found it a more formal meeting than Deanery Synod at which she is a St Peter's representative.

The Vicar asked PCC to note that observers at Diocesan Synod are always welcome . The dates of the meetings are publicised on the Diocesan website : NB the next one is Saturday 17 November, 9.30 am - 1.30pm at Freshbrook Evangelical Church, 1 Worsley Road, Freshbrook, Swindon, SN5 8QS.

15. Pastoral Ministry No discussion

16. Site No discussion

17. AOB

Mike queried about our service of Nine Lessons and Carols this Christmas, and the Vicar confirmed it would be on Sunday 16th December, with a choir formed of the existing choir and others from the congregation who want to take part.

18. Prayer and depart

Jim Edie closed in prayer.

Please note that the next PCC meeting is on
Thursday 25th October
and the following meeting is on **Thursday 22nd November**
- both on Thursdays, at 7.30pm in church.

Reports for next PCC meeting to be requested by PCC Secretary on 11th October
Reports to be returned to PCC Secretary by 18th October
Agenda and reports to be issued to PCC on 19th October