

CHURCH OF SAINT PETER, HENLEAZE



Lives transformed through following Christ in love and service

PAROCHIAL CHURCH COUNCIL

Minutes of Meeting held on Thursday 31st January 2019

Ex-Officio Members	
Clergy	
The Revd Canon Mark Pilgrim	Present
Lay Ministers	
Ian Love	Apologies
Sarah Thomas	Present
Kathy Kilgour	Present
Churchwardens	
David Cottrell	Present
Lindsey Traub	Present
Deanery Synod Reps	
[Kathy Kilgour]	[Present]
[David Cottrell]	[Present]
Sarah Thorne	Present
(vacancy)	-
Diocesan Synod Reps	
Hazel Rolston	Apologies
Julian Clover	Apologies
[Sarah Thorne]	[Present]

	Elected Members	
2018	Jane Boyle	Apologies
	Valerie Bishop	Present
	Peter Dyer	Present
	Erik Dirdal	Present
	Leah Emery	Present
2017	Emma Bolton	Present
	David Fenna (Treasurer)	Apologies
	Alistair Robinson	Present
	Moira McMurrans*	Apologies
	Jane Crawford	Present
2016	Mary Goronwy	Present
	Catherine Leask	Present
	Wendy Young	Present
	Mike Leddra	Present
	Sandy Hollinghurst*	Present

*fulfilling casual vacancy 29th April 2018

Secretary : Katharine Ford

Attendance 19 / 24 = 79%

Note: The required quorum for the meeting is one third of the members, i.e. 7.

The meeting was chaired by the Vicar.

1. Worship and Welcome

Valerie Bishop opened with prayer for God's blessing and guidance for the Church and for the meeting.

2. Apologies for absence

Apologies were received from Moira McMurrans, David Fenna, Hazel Rolston, Julian Clover and Jane Boyle.

3. Minutes of the last meeting These were agreed and signed.

4. Matters Arising There were none.

5. Standing Committee Report

A new Electoral Roll for 2019 will be prepared shortly by **Ian Perry**, and all will need to reapply.

6. Planning Team Report - report circulated

1. SMART Targets 2019 - comments on some targets were as follows / others are covered later in the Agenda.

- Teddy Praise has started with small numbers and is growing a little – to be reviewed at half term.
- Contactless Donations - this is being investigated and would be useful for big occasions at church. (Donations are made by passing round a plate containing a microchip).
- Youth & Children's work – Emma Bolton mentioned the need for more teaching about communion to be part of the young people's programme, and this was agreed. The Vicar felt that including young people in communion is going well. **Simon Collins** our youth worker continues in his part time post and is addressing the need for more engagement with church by the older children – Youth Alpha is running, with an away day at Trinity College on Saturday 16 February.
- Confirmation Service at St Peter's now has a date – Wednesday 8 May.
- Communications – we need a small group to organise all-new photos on St Peter's website. **Mike Leddra** offered to take this on and he will liaise with **Sandy Hollinghurst**. There will be a general appeal for photos, and also, Trinity students on placement here in June could be asked to take photos.

The meeting agreed the proposal.

- Needs of 40-60s – **The Vicar** explained that the main target here was parents of grown up children - such parents might stop coming to church : the target will be made more specific.

2. Update on Foundation

The position is that Foundation's original benefactor has made contact with the vicar at Cotham Parish Church with a view to enabling Foundation to return to Cotham later in the year, ie after Easter. It is felt that the social demography in that locality might suit Foundation attendees better than St Peter's, being nearer the City Centre and possibly more convenient for single people – although for some existing members, St Peter's is more convenient. One factor is that Cotham has an affiliated house which might be used for a community. Another factor contributing to this change is that Matt Parsons, who is Creative Administrator for Foundation, plans to move to the Cathedral and to consider exploring ordination.

In the discussion that followed, the Vicar explained that this has come about because there is a new vicar at Cotham who is more sympathetic to Foundation than his predecessor – and also because a key issue is the more central location. The Vicar felt this could be a healthy new start for Foundation, and could free up a Sunday evening opportunity for St Peter's. The matter is still under review and we await a decision.

3a. Discipleship

The Retreat Weekend at Llangasty is booked, with a few rooms currently still available. Our thanks to **Mary Goronwy**.

An Ale & Arty planning meeting is to take place on 13 February at 8pm at the Eastfield Inn.

3b. Life Groups – see Agenda item 8

3c. Culture of Invitation – **Lindsey Traub** is to prepare a list of the year's events.

7. Worship Ministry

Choir

A recommendation was put forward that singers sit in the choir stalls only for services when there is a rehearsed choral piece – ie an augmented choir. This is because numbers in the choir on most Sundays are now low. There were differing views expressed within PCC (which includes five singers) about the extent to which the small choir contributes to the congregational singing, some feeling that the choir does give a lead, and some that that the choir cannot be heard and does not help with this. In view of this, there was

discussion as to whether there is any point in a small number of singers being in the choir stalls every Sunday, and overall it was felt there was not. Within the church there is the capacity for an augmented choir to be gathered together from time to time. Therefore the PCC recommended that the choir proceed for the immediate future on a 'specific arrangement' basis : singers will be in the choir stalls just for services when there is a rehearsed choral piece. This will be reviewed in the autumn ; **Lindsey Traub** will have over-sight and will arrange for the website to be updated.

The meeting agreed the recommendation.

Administration of Communion

This needs to be kept under review, and the congregation need more direction ; one queue going up is working well, but people need directing in returning to their seats, and **the Vicar** will address this with a diagram.

The Sacristan group – our thanks go to **Charlotte Taylor** who is joining this group, to replace Brenda Fearn.

8. Discipleship Ministry

Lent Groups this year will consist of ' Living Fruitfully ' - 2 hosts have offered for this but not confirmed – and ' Inspired to Follow ' with **Sarah Thomas**. **Kathy Kilgour** is the contact person. Dates will be published soon.

Confirmation Service & Confirmation Preparation will be arranged by **the Vicar**.

Life Groups – the leaflet includes a list of Groups for 2019 - the details will be updated and Leader and Venue shown as separate columns – and the booking form is to be returned to **Kathy Kilgour**.

Thy Kingdom Come – Leah proposed that St Peter's organise a week of prayer for the Archbishop of Canterbury's ' Thy Kingdom Come ' ; this is a global wave of prayer calling all Christians to pray for evangelisation, from Ascension and Pentecost (30 May to 9 June). An item about this will appear in Newslink and in a leaflet. Please contact **Leah Emery** if you would like to be involved in setting this up.

9. Refreshments

10. Finance Ministry - report circulated

Alistair Robinson reported that there was a surplus of £13000 from the Halls income, with many thanks to Mike Leddra and Emma Woodworth for boosting Halls usage. The Halls have been very booked up, though weekends could offer more space for bookings if needed.

Digital giving will be developed and information put out in the pews.

11. Youth Ministry

Youth ministry is going well and will work towards the Confirmation service on Wednesday 8 May.

Following on from the HeartEdge workshop last year, we had intended to encourage young people to take part in Sunday morning welcoming, but this has not happened. We agreed that **Simon Collins, Catherine Leask and the Vicar** will now implement this and will arrange that the young people be given something practical to do/ something to hand out.

12. Site Committee Work on the pointing of the church facade and the carpark lighting is under way.

13. Social and Outreach Ministry - report circulated

Henleaze Hospitality - since the report, the good news is that the Ibrahim children have all been given places at St John's CofE Primary School (Worrall Road, Clifton). Other local activities have also been set up – Cubs, Cricket under 10s. Donations of clothes are being made when needed. The core liaison group with the family are **David Cottrell, Sandy Hollinghurst and Lindsey Traub**.

Christian Aid rep – Ian will be resigning as Christian Aid rep if a successor can be found to whom he can give a hand over. Please speak to **Ian Perry or the Vicar** if you would be interested in this role.

CMS – Miriam Knowles is finishing her work in Africa for CMS in April and plans to be back around the beginning of July and would be happy to visit – it was suggested Harvest might be a good Sunday. **Liz Holliday and Sarah Thomas** will arrange this, and will also need to ask CMS if we could have another mission partner, preferably someone we could get to know before they go out.

Quiz Night - around £700 was reached for our Outreach giving.

Pancake Party will take place in church on Shrove Tuesday, 5 March, 5.30 – 7

14. Safe and Welcome Ministry - report circulated re purchase of defibrillator

Purchase of a Defibrillator Out of the two options, to buy our own defibrillator, or to purchase a package of support from South Western Ambulance Service, it was agreed that we should raise funding for option 2, seeking fundraising help from the Scouts and from the local community, and then go ahead as soon as possible. The cost would be an initial investment of £2200 followed by the same amount after 4 years. This option was recommended by **David Cottrell, Catherine Leask and Alistair Robinson**.

Resolution To set up fundraising to reach £2200 for the initial investment in the defibrillator support package, and to raise £600 per annum to fund the next one.

Proposed by David Cottrell

Seconded by Alistair Robinson

The resolution was carried with 2 abstentions

Parish Safeguarding Officer Discussions about a successor to **Sandy Hollinghurst** are under way.

15. Pastoral Ministry

Following the sad death of Brenda Fearn, **Mary Goronwy** wanted to share her great appreciation of all that Brenda did pastorally.

16. Synod Reports There have been no Synod meetings.

17. AOB

Two details following on from Christmas: David Cottrell said that he will remove the crib on 1 Feb, and the Vicar noted that the banners will stay for the Christingle service on 3 Feb.

18. The meeting closed with prayer.

Dates of next meetings are:

Thursday 21 March 2019

Reports for next meeting to be requested by PCC Secretary on 7 March

Reports to be returned to PCC Secretary by 14 March

Agenda and be issued to PCC on 15 March

APCM on Sunday 28 April 2019

Unless otherwise arranged:

Thursday 23 May 2019

Thursday 18 July 2019

Thursday 26 September 2019

Thursday 24 October 2019

Thursday 28 November 2019

Thursday 30 January 2020

Thursday 26 March 2020