

CHURCH OF SAINT PETER, HENLEAZE



Lives transformed through following Christ in love and service

PAROCHIAL CHURCH COUNCIL

Minutes of Meeting held on Thursday 21st March 2019

Ex-Officio Members	
Clergy	
The Revd Canon Mark Pilgrim	Present
Lay Ministers	
Ian Love	Apologies
Sarah Thomas	Present
Kathy Kilgour	Present
Churchwardens	
David Cottrell	Apologies
Lindsey Traub	Apologies
Deanery Synod Reps	
[Kathy Kilgour]	[Present]
[David Cottrell]	[Present]
Sarah Thorne	Present
(vacancy)	-
Diocesan Synod Reps	
Hazel Rolston	Apologies
Julian Clover	Apologies
[Sarah Thorne]	[Present]

	Elected Members	
2018	Jane Boyle	Present
	Valerie Bishop	Apologies
	Peter Dyer	Present
	Erik Dirdal	Apologies
	Leah Emery	Present
2017	Emma Bolton	Apologies
	David Fenna (Treasurer)	Present
	Alistair Robinson	Apologies
	Moira McMurrans*	Apologies
	Jane Crawford	Present
2016	Mary Goronwy	Present
	Catherine Leask	Apologies
	Wendy Young	Present
	Mike Leddra	Present
	Sandy Hollinghurst*	Present

*fulfilling casual vacancy 29th April 2018

Secretary : Katharine Ford

Attendance 13 / 24 = 54%

Note: The required quorum for the meeting is one third of the members, i.e. 8.

The meeting was chaired by the Vicar.

1. Worship and Welcome

The meeting opened with a prayer and the hymn, *Take my life*.

2. Apologies for absence

David Cottrell, Lindsey Traub, Hazel Rolston, Julian Clover, Valerie Bishop, Erik Dirdal, Emma Bolton, Alistair Robinson, Moira McMurrans, Catherine Leask.

3. Minutes of the last meeting

An amendment to item 7 - "The Sacristan Group : our thanks go to Charlotte Taylor who has agreed to step up to be the official Sacristan following the death of Brenda Fearn, and to Merle Shutt who has agreed to join the team."

4. Matters Arising - there were none.

5. Standing Committee Report - We recorded our thanks to Ian Perry for all his work on the Electoral Roll, actioning the setting up of the new Roll so effectively.

6. Planning Team Report

- Serious Incident Reporting : this covers any serious incidents, including safeguarding ones, and we plan to look at it in detail at the May PCC meeting. **Decision postponed.**
- Planning Team Report : the Vicar drew attention to the SMART targets for 2019 ; these were all agreed and the sheet can now go on the church noticeboard.

7. Worship Ministry

- Sunday mid morning service / name/ time : suggested changes.

- The name of this service was changed a year ago to the current 'Morning Worship with Holy Communion' and it is now suggested it include reference to Youth Groups. In discussion it was agreed that newcomers would find all the information they need on the website – and anyway, most would assume that all age groups would be welcome even if that is not in the title. It was agreed that extra information about youth/children's groups could be added if appropriate, eg on notice boards.

- Would the time of 9.45am benefit from being changed to 10am to help young and old who would like more time to get ready for church? Increased numbers at the Thursday 10.30am Communion prove that a later time is more convenient for elderly people. However with young children, the slightly earlier Sunday service time is better. A new time of 10am could be trialled and kept under review. Website and noticeboards etc would need to be amended.

Recommendation : That we retain the official name 'Morning Worship with Holy Communion', but feel free to add extra information in publicity about youth and children's provision : and that we change the time to 10am starting from Sunday 5th May for a trial period.

Proposed by Sarah Thorne, Seconded by Wendy Young.

Accepted with two abstentions.

- Foundation : The main Foundation group is moving back to Cotham Parish Church in May, but some attenders staying at St Peter's hope to introduce an evening service here. When Communion is celebrated the Vicar will be able to preside : he will also speak to the Bishop about having preachers who are not formally trained. The leadership of the Creative Administrator will be lost, and volunteer coordinators will be needed. It is hoped that a new service could engage with culture – art and music.

Also - Card and gift for Pavlos Triantaris : all were in favour of this mark of our appreciation and thanks to Pavlos as he leaves his post as organist on Sunday 24th March.

Thy Kingdom Come : Leah reported on progress, and the workshop taking place on 28th March.

8. Discipleship Ministry

Henleaze Hospitality : Sandy reported that the children will soon be at school for full days, that

Abed Ibrahim is starting English classes soon and his wife in September, and that Mona's treatment is ongoing. A rota will soon start to help the children with reading. Abed is giving voluntary help with church gardening and decorating. A URC Shoe Appeal has raised £90 for the family, and URC members hope to meet them soon. The Vicar and Sandy will be attending a meeting in Taunton about working with your Council on refugee issues.

- Homeless in Henleaze : Both the homeless men are now being helped with accommodation and other support; they work selling the Big Issue, doing a paper round and doing car washes, but money is a struggle.
- Llangasty Retreat : this is well booked with only a few rooms still available.
- Culture of Invitation : new people attended Christingle and the Pancake Party, and Abi White will now help with a calendar of social events.
- Lent Groups : Living Fruitfully and Inspired to Follow are both now running and going well. There are also adult and youth Confirmation groups - with Simon Collins, and with the Vicar.

9. Refreshments. Many thanks to Mary.

10. Finance Ministry

David Fenna's 2018 Accounts have been presented to Will Evans our Independent Examiner, who is substantially happy and will shortly sign them off.

There was a good surplus last year, due to Hall bookings, of £13,400, and our thanks go to everyone involved. David commented that a small adjustment will be needed of items which should have been Restricted. He also reported that Simon Collins will be needing some funds for the Youth group – for furniture and a TV screen and a kids' camp : some of these items might be donated, and costs for the camp can be decided by the Vicar and Churchwardens.

Recommendation : That the 2018 Accounts be accepted, subject to Will Evans' final approval.

Proposed by Pete Dyer, Seconded by Sandy Hollinghurst.

Carried unanimously.

The Financial Statements for the APCM were signed off by the Vicar and Treasurer.

Recommendation : That St Peter's donate £20 to the leaving present for Mat Ineson, Area Dean.

Proposed by the Vicar, Seconded by Sarah Thorne.

Carried unanimously.

11. Youth Ministry

Simon Collins' Report was welcomed. Simon adds his thanks to the leaders and helpers of children and youth – they are a blessing to the church and to the lives of the young people. The Vicar explained that the Eco Church scheme by the environmental charity A Rocha will help St Peter's fulfil our aim of involving young people in decision making and leadership.

12. Site committee

Referring to David Cottrell's Report, Peter said that as well as the repointing and car park lights repair, the hall drains have been recently unblocked, and the lock on the gas cupboard has been freed. The Vicar said that the meeting room would benefit from facilities to do refreshments, and there should be space for this if the piano is moved out. Peter said this would be expensive but would be looked into.

13. Social and Outreach Ministry

The Planning Team Report outlines the proposal that we identify recipients of Outreach giving early in the year. This was agreed, and it is therefore hoped that David Cottrell can start this process now, so that details are known by the time of the APCM, and then in future the process will begin at the end of the year.

We also agreed that Trinity College students should be given the Common Worship books we have in the choir vestry.

Recommendations: That the PCC opt for this 'beginning of the year' Outreach cause identification process, and that the PCC agree to give our Common Worship books to Paul Roberts for Trinity students.

Both these were accepted and agreed.

14. Safe and Welcome Ministry

- Sandy reported that the Diocese are to put on a leadership training event here on 7th May.
- DBS – Our thanks to Vicki Kindred who is stepping down ; DBS will now be part of Sandy's Safeguarding role.
- There is an Audit to the Diocese every year for which a policy on recruiting ex-offenders will be needed.

15. Pastoral Ministry

- Mary commented that the Pastoral Ministry team will be losing Shirley Haddow.
- Sarah Thomas reported on the forthcoming Healing Ministry Course after Easter ; this is being offered as exploratory and not necessarily linked to recruitment to the Healing Team. There has been much appreciation of prayer for healing offered on Sunday mornings.

16. Synod Reports

The Vicar highlighted the issue of Creation Care and the Environment in the Diocesan Synod Report of 2nd March.

17. AOB - there was none.

18. The meeting closed with prayer and the Grace.

Dates of next meetings are: **APCM on Sunday 28 April 2019**

Unless otherwise arranged:

Thursday 23 May 2019

Thursday 18 July 2019

Thursday 26 September 2019

Thursday 24 October 2019

Thursday 28 November 2019

Thursday 30 January 2020

Thursday 26 March 2020

Reports for next PCC meeting to be requested by PCC Secretary on Thursday 9th May and to be issued with the Agenda on Friday 17th May.