

CHURCH OF SAINT PETER, HENLEAZE



Lives transformed through following Christ in love and service

PAROCHIAL CHURCH COUNCIL

Minutes of Meeting held on Thursday 23rd May 2019

Ex-Officio Members	
Clergy	
The Revd Canon Mark Pilgrim	Present
Lay Ministers	
Ian Love	Apologies
Sarah Thomas	Apologies
Kathy Kilgour	Apologies
Churchwardens	
Lindsey Traub	Present
Sarah Hardiman	Apologies
Deanery Synod Reps	
[Kathy Kilgour]	[Apologies]
Sarah Thorne	Present
casual vacancy	-
Diocesan Synod Rep	
[Sarah Thorne]	[Present]
Julian Clover	Apologies
vacancy	-

	Elected Members	
2019	Mary Goronwy	Present
	Catherine Leask	Present
	Wendy Young	Present
	Mike Leddra	Apologies
2018	Jane Boyle	Apologies
	Valerie Bishop	Present
	Peter Dyer	Present
	Erik Dirdal	Present
	Leah Emery	Present
2017	Emma Bolton	Present
	David Fenna (Treasurer)	Present
	Alistair Robinson	Present
	Jane Crawford	Present
	Sandy Hollinghurst	Present

Secretary : Katharine Ford

Attendance 15 / 22 = 68 %

Note: The required quorum for the meeting is one third of the members, i.e. 7

The meeting was chaired by the vicar.

1. Worship and Welcome

The meeting opened with a time for reflection and prayer for the PCC and the church, led by Emma Bolton.

2. Apologies for absence Apologies were received from Sarah Thomas, Mike Leddra, Jane Boyle, Julian Clover, Sarah Hardiman, Kathy Kilgour.

3. Minutes of the last meeting These were agreed and signed.

4. Matters Arising There were none.

5. Standing Committee Report

Serious Incident Reporting

The document 'Delegation by the PCC Members: Reporting of Serious Incidents to the Charity Commission' had been circulated. The vicar drew attention to the the definition of a serious incident, which can be a safeguarding incident, in which case the Safeguarding Officer informs the Diocese - or any incident other than safeguarding, when the vicar and churchwardens have the delegated responsibility. The PCC is required to delegate these responsibilities for reporting to the Charity Commission.

Resolution :

That PCC accept the Delegation.

Proposed by the vicar, seconded by Pete Dyer : all in favour.

Trustee Eligibility Forms

These were completed by all PCC members present, and others will be followed up in due course.

Deanery Synod Casual Vacancy

David Cottrell has stepped down from his churchwarden role and from PCC, and to fill the resulting casual vacancy, the vicar will invite Sarah Thomas to consider taking this up.

Place of Safety

Bristol City Council are expanding their list of sites which can be used in an emergency ; when occasion arises, the Council send a team to oversee the arrangements at the venues, though there is no fee payable to the venues. The vicar has indicated that St Peter's would be able to take part in this.

6. Planning Team Report The issues are covered later in the Agenda.

7. Worship Ministry

Service review The new morning service start time of 10am will be kept under review for up to 12 months, and any comments about it can be directed to the PCC Secretary.

Sunday evening 7.30pm services The group leading these new services is called Magdala (which means Tower) and the titles of the various services will be detailed in the weekly news sheet. About 20 people attend now that Foundation have moved to Cotham Parish Church. Keycodes etc need to be sorted out, so that the Magdala group members can gain access.

Confirmation The service went very well and the vicar said he has received thanks from visitors ; Ian Perry has recorded the service.

Bishop Viv is coming to preach in the morning on 15 December.

Thy Kingdom Come It is hoped that everyone in church has received a prayer card and a leaflet to guide them through this time of prayer from Ascension to Pentecost; Leah Emery reported that there will be prayer stations in church, a prayer walk, a Beacon event at the Cathedral on 2 June at 7pm, and 2-hour slots morning and evening for private prayer in church.

8. Discipleship Ministry

Faith in Action

Henleaze Hospitality : the after-school reading rota to assist the children is going well ; Abed is at Bristol City College and enjoying it, and he is doing decorating and gardening (David Cottrell co-ordinating). Sandy Hollinghurst and the vicar will be meeting the Council about publicising the

Henleaze Hospitality experience / our “model” to others.

Hidden Voices : Lindsey Traub reported that this campaign on modern slavery is active and there have been 4 workshops (with a further to follow on 15 June) led by David Maggs and Caroline Virgo. The Cleuwer Initiative is working widely with churches to raise awareness and take action.

Faith in Silence

There are a few spaces at Llangasty – please see Mary Goronwy.

Faith in Community

Creating a Culture of Invitation : the Planning Group consists of Simon Collins, Abi White and the vicar, and as well as the outreach events listed, there is to be a Fathers’ Day event on 16 June (barbecue, beer and outdoor games – 3.30/4pm).

Faith Seeking Understanding

The Lent Groups “Living Fruitfully” / “Embrace the Middle East” were appreciated.

Faith in Culture

The Lent Groups “Inspired to Follow” / Visio Divina were also much appreciated.

Book Group : “Take this bread” by Sara Miles has been chosen, and dates suggested were 11 June or 25 June, but time needs to be allowed for people to buy the book.

Life Groups : the Trinity ordinands will be with us from 2 – 30 June and it is hoped they will help encourage such groups, to develop our mission.

9. Refreshments

10. Finance Ministry

The treasurer has reviewed Giving in Grace, which was low key last year and successful the year before. This autumn it is recommended that the Giving in Grace review be updated, with a pledge card and response form, and this was agreed.

11. Youth Ministry

A change is planned for St Peter’s youth group, which will move to an evening time from 6-8pm from 2 June onwards. This change of time may encourage good attendance. It is proposed that every 4th Sunday there will be a morning youth session as part of Together Time, so that some provision is still there on a Sunday morning. It was felt this was important in order to keep the youth work and youth presence connected to the rest of the congregation.

12. Safe and Welcome Ministry

In accordance with the required Annual Review, Sandy had circulated Safer Recruitment Policy, Lone Worker Policy and Safeguarding Policy. Currently we need to formulate policies covering domestic abuse and employment of ex-offenders and these will be brought to the next PCC meeting. A few alterations to the text of the Safeguarding Policy will also be made (para 5 and final page). The necessary resolution was deferred to the next PCC meeting.

Progress re photos for the website will be reported on at the next PCC meeting.

13. Pastoral Ministry

There were two updates : Shirley Haddow is leaving the Pastoral Group because of moving house, and Gill Dirdal and Valerie Bishop will join the group ; and a course will run in the autumn for those interested in finding out more about the ministry of healing.

14. Site committee

PA amplifier : Eliminating the PA amplifier noise is being dealt with by Ian Perry and it is hoped that Sarah Hardiman's son-in-law will be able to work on the problem.

Meeting room : Pete Dyer and Mike Leddra have looked into the installation of a server ; Pete reported that :

- the area in the cupboard corner of the room is not big enough and will not serve the purpose
- the estimate of cost of the work is around £2000 and it would take a long time to get any return on this outlay – we might have to use up our surplus, in a year when there will be a lot spent on the hall
- the situation regarding Busy Bees is uncertain, with low numbers, and it may stop.

It was suggested that instead, we install a cupboard for china and other supplies, and provide an urn. Pete and Mike will look into this.

Noticeboards : the Perspex is foggy and Pete agreed to look for a supplier.

Quinquennial inspection : David Cottrell will be contacting Church House for a recommendation of an architect.

15. Social and Outreach Ministry

New CMS partner : two potential mission partners have been suggested, Anne Plested and Stephen Hatch, but with little information to go on, the vicar will go back to CMS for them to make a decision for us. Miriam Knowles will visit us for Harvest.

Events : Patronal Cream Tea – profits to go to one of our nominated charities, Sisters of the Church. Mary Goronwy will be grateful for volunteers to help serve.

16. Synod Reports

Sarah Thorne reported on the topics at the last meeting of Bristol West Deanery Synod ;

- Identifying our gifts.
- Homebank - for white goods – to be based in Lawrence Weston.
- Visit from 5 Ugandan Bishops. Bishop Johnson is visiting St Peter's on 6 October at 10am. There is to be a Ugandan choir performance at a Deanery event.
- Thy Kingdom Come.

The new Area Dean is Rev Charles Sutton from All Saints, Clifton.

17. AOB There was no other business.

18. The meeting closed in prayer.

Dates of next meetings unless otherwise arranged

Thursday 18 July 2019

Thursday 26 September 2019

Thursday 24 October 2019

Thursday 28 November 2019

Thursday 30 January 2020

Thursday 26 March 2020

*Reports for next PCC meeting to be requested by PCC Secretary on 4 July
and to be issued with the Agenda on 12 July*