

CHURCH OF SAINT PETER, HENLEAZE



Lives transformed through following Christ in love and service

PAROCHIAL CHURCH COUNCIL

Minutes of Meeting held on Thursday 18th July 2019

Ex-Officio Members	
Clergy	
The Revd Canon Mark Pilgrim	Present
Lay Ministers	
Ian Love	Apologies
Sarah Thomas	Present
Kathy Kilgour	Present
Churchwardens	
Lindsey Traub	Present
Sarah Hardiman	Present
Deanery Synod Reps	
[Kathy Kilgour]	[]
Sarah Thorne	Apologies
casual vacancy	-
Diocesan Synod Rep	
[Sarah Thorne]	[Apologies]
Julian Clover	Apologies
vacancy	-

	Elected Members	
2019	Mary Goronwy	Present
	Catherine Leask	Apologies
	Wendy Young	Apologies
	Mike Leddra	Present
2018	Jane Boyle	Apologies
	Valerie Bishop	Present
	Peter Dyer	Present
	Erik Dirdal	Apologies
	Leah Emery	Apologies
2017	Emma Bolton	Present
	David Fenna (Treasurer)	Present
	Alistair Robinson	Present
	Jane Crawford	Apologies
	Sandy Hollinghurst	Present

Secretary : Katharine Ford

Attendance 13 / 22 = 59 %

Note: The required quorum for the meeting is one third of the members, i.e. 7

The meeting was chaired by the vicar.

1. Worship and Welcome Pete Dyer led us in prayer for our church life and the current meeting.

2. Apologies for absence

Apologies were received from Erik Dirdal, Wendy Young, Jane Crawford, Jane Boyle, Sarah Thorne, Catherine Leask, Leah Emery and Julian Clover.

3. Minutes of the last meeting These were agreed and signed.

4. Matters Arising There were none.

Mark proposed a different format to the meeting : we would first deal with the business regarding Safe and Welcome Policies (item 7) and the SMART targets (item 5) - and then turn our attention to the Review of Ministries (item 6), moving into discussion groups focusing on the activities which people are most interested in. These groups would be invited to make suggestions and ask questions in plenary with the aim of developing these areas further in the future.

Safe and Welcome Ministry item 7

Sandy Hollinghurst has finalised three Policies requiring PCC review and approval ; and Sarah Hardiman and Ian Perry have updated the Health and Safety Risk Assessment Review document (10/7/19). These were all now approved by PCC.

Resolution

**That we adopt the St Peter's Safer Recruitment Policy 2019,
the Safeguarding Children, Young People and Vulnerable Adults : Policy and
Procedure 2019
and the Lone Working Policy 2019**

Proposed - Pete Dyer, Seconded - Kathy Kilgour ; all in favour.

There was discussion as to how these Policies could be communicated to the Church as a whole : the paperwork is readily available on church centre noticeboards and on the website, and every new employee or volunteer is always fully informed about these issues as appropriate. It was also noted that Risk Assessments have to be completed for all events and activities and a trigger is needed to remind people of this when something new is planned/booked. It was agreed that the Standing Committee could take this role, looking ahead to see what's coming up and alerting the relevant person accordingly. *Standing Committee*

SMART Targets 2019 July Review item 5

It was felt that there was a lot to be proud of in the achieving of these Targets, and these achievements could be more widely publicised in future, perhaps via Newslink.

Lindsey Traub

Christian Aid Rep A Christian Aid rep is still needed to take Ian Perry's place : the house to house collection has now become easier with no requirement to call back for envelopes, and at Prayer for the Parish it had been suggested that Ian should provide the current job description and we could then work out whether the job could be done by more than one person, and take it from there. *Churchwardens / Ian Perry*

Needs of children for the summer Sundays Alistair reported that this has been discussed with Simon, who does have something planned, though no details yet. *Simon Collins*

(See Discipleship below for a further point arising from the Targets.)

PLENARY - Questions and Discussions on Review of Ministries item 6

In order of discussion

Worship Ministry

Comments from this group were that it is important that everyone feels welcome at any service, and that we should seek to involve the young more in the 10am service. This could be by giving them specific jobs to do, which they appreciate and respond well to, and we could invite them to do this once a month. *Youth leaders*

Youth Ministry

Alistair reported back that some of the older children still like to come at 10am ; Youth Group meet most Sunday evenings.

As noted above, we do need to integrate the youth more with the congregation, and help them feel useful (- serving coffee, singing, taking part in prayers.)

The format for Sunday mornings will now be : one Sunday each month will be all age, including the secondary school age kids. Simon has volunteered to coordinate these. It was agreed that this service will not be labelled "all age", so that it is a normal part of our monthly service plan, and also that the young people should be offered choices about their involvement. *Youth leaders*

Two dates :

Eco Sunday, 20 October - presentation at 10am, and the Eco-Brick Creation family event at 4pm.
Christmas performance - 22 December

Discipleship Ministry

Two matters discussed were

how to meet spiritual needs of parents of teenage and older children if there is no longer the habit of bringing their children to church (see Targets list) : one suggestion was to have a "fair" publicising various activities and groups at St Peter's, to encourage getting involved in something new. We already have some new ideas - for Running Church (Sunday evening jogs) and Pints of View ('Table Talk' discussions) as well as the Book Group meetings. *Lay Ministers?*

and how we can do more for older people who may be isolated or house bound and in need of lifts etc. Some lift givers have been lost recently, so this is an issue; it needs to be borne in mind that sometimes two people would be needed in the car. It is hoped that this would be something the Pastoral Group might facilitate, with new members now in the Group and new recruits welcome. *Pastoral Group*

Finance Ministry and Site Ministry

Site

Pete reported that the lighting in the west end porches is being put right at a cost of £800, and there are leaks from the flashings needing repair, though no price yet. *Pete Dyer*

Bookings

Busy Bees coming to an end will mean an income loss of £7500 pa and Emma Woodworth and Mike Leddra will work at other options; the website is working well, with thanks to Jane Crawford (and we may get some paid advertising). A new Quilters Group on Mondays will bring in £3000 rent. The lesser hall has access from outside (may need a ramp) and this hall could

therefore be set up as a meeting room, refurbished, with carpet and a TV for audio visual uses and possibly air conditioning. We still have Melody Makers choir rehearsing in church, and Lindsey reported that the Cabot Choir leaders would like to persuade the members to rehearse here too.

Mike Leddra Emma Woodworth Jane Crawford

Key safe

Only to be used now exceptionally, not regularly. 8am wardens aim to overlap with 10am wardens. The key safe contains the front door and vestry keys. There is still an issue about getting another key to the safe and David Fenna is seeking a determination from Ecclesiastical Insurance on this. Another issue is that keys must not be labelled if posted into the lower office letterbox and this must be emphasised to those concerned. *David Fenna / Churchwardens*

Other items discussed

Parish Weekend 2020 – Lindsey proposed that this should be at Sidholme in Sidmouth, possibly a weekend in September other than the first weekend and it was agreed Lindsey should go ahead.

Thy Kingdom Come surveys - the survey forms were passed round, and it is hoped that completed forms will be received in the box at the back of church to help the group make decisions for next year.

Book Group – the vicar thanked everyone for the response so far.

Refreshments – Our thanks once again to Mary for providing these.

AOB There was none.

Prayer to conclude. The vicar closed in praying for all the new ideas expressed during the evening and for God's guiding and blessing.

Dates of next meetings unless otherwise arranged

Thursday 26 September 2019

Thursday 24 October 2019

Thursday 28 November 2019

Thursday 30 January 2020

Thursday 26 March 2020

Reports for next PCC meeting to be requested by PCC Secretary on 12 September and to be issued with the Agenda on 19 September