

CHURCH OF SAINT PETER, HENLEAZE



Lives transformed through following Christ in love and service

PAROCHIAL CHURCH COUNCIL

Minutes of Meeting held on Thursday 29th June 2017

<u>Ex-Officio Members</u>	
Clergy	
The Revd Canon Mark Pilgrim	Present
The Revd Iain McColl	Present
Lay Ministers	
Ian Love	Apologies
Sarah Thomas	Apologies
Kathy Kilgour	Present
Churchwardens	
David Cottrell	Present
Moira McMurrin	Present
2014 Deanery Synod Reps	
[Kathy Kilgour]	[Present]
[David Cottrell]	[Present]
Sarah Thorne	Present
(vacancy)	

	<u>Elected Members</u>	
2017	Emma Bolton	Present
	David Fenna (Treasurer)	Present
	Alistair Robinson	Present
	Ricky Winn	Present
	Jane Crawford	Apologies
2016	Mary Goronwy	Present
	Catherine Leask	Apologies
	Wendy Young	Present
	Mike Leddra	Apologies
	(vacancy)	
2015	Peter Dyer	Present
	Sandy Hollinghurst	Present
	Judy Winn	Apologies
	Erik Dirdal (Secretary)	Present

Attendance 15 / 21 = 75%

Note: The required quorum for the meeting is one third of the members, i.e. 7.

Observers:

Darius Weithers (Trinity student)

Graham (Trinity student)

1. Welcome:

The meeting was chaired by the David Cottrell.

2. Reflection and Prayer

Ricky Winn led prayers around the altar with examples from Kenya and Pakistan, and also offered a prayer for the Parish.

3. Apologies for absence

Apologies were received from Sarah Thomas, Judy Winn, Jane Crawford, Catherine Leask, Mike Leddra, and Ian Love.

4. Minutes of the last meeting

The minutes of the meeting of 24/05/17 were accepted, and signed by the chair.

5. Matters Arising

It was agreed that Mike Leddra would be very welcome to join the committee to fill one of the vacancies.

6. Planning Team Report

The proposal to create a planning team was discussed. This would comprise the MLT committee combined with the F&S committee.

The new Standing committee would comprise the Clergy, Churchwardens, Lay Pastor with minutes recorded by the Parish Administrator. This may require review over time as the Curate approaches the end of his tenure. Although the Treasurer would not be a member of the Standing Committee, he would be consulted on any matters as necessary. Refer to report (attached).

Resolution: *“That this PCC agrees to replace the MLT Committee and F&S committee with the creation of a Planning Committee and a Standing Committee. To be trialled up until (and including) January 2018.”*

Proposed by Mark Pilgrim
Seconded by Erik Dirdal
In favour 13. Abstained 2.
The resolution was carried.

7. Director of Music update

There is limited information available however a conclusion is to be reached next week. The core team is to meet and agree a resolution.

8. Youth Worker Working group report

Refer to report. The method by which we seek an appropriate youth worker is still being explored. Graham (Trinity Student) explained the way in which SWYM (South West Youth Ministries) works when it comes to arranging placements. The most appropriate arrangement to suit SPH would be to take on a “SWYM Worker” student for a full-time role and offer accommodation. This would keep the costs to a manageable minimum. However there is only a slim chance that there remained any availability this coming academic year. It was agreed that the working group would apply to SWYM now, and issue a request to the

congregation for accommodation.

Meanwhile the youth team would continue to use existing resources as best as possible and recruit other help as necessary, perhaps by approaching Trinity.

9. Refreshments

10. Giving in Grace

Refer to report. The recommendations to the PCC were discussed.

- Bullet #2 (*A group should be set up to address how attention should be drawn to the need to review giving in 12 months' time*) – this will be put to the Finance Committee.
- Bullet #3 (*A formal welcome pack should be prepared and agreed for giving to new members of the congregation setting out comprehensive information about St Peters including a sensitively worded invitation to join planned giving.*) – it was agreed that this would not be followed up. Better would be for Mary to engage new attendees in the first instance and communications can be made through the usual channels and also a letter from the vicar to personally welcome them. MP
- Bullet #4 (*Now that a comprehensive database is in place arrangements should be made to keep it up to date*) – this list requires maintenance and it was agreed Emma Woodworth could arrange. The dangers of violating the Data Protection Act was raised.
- Bullet #6 (*Carry out a survey to establish what prompted people to improve giving*) – there was little enthusiasm for this.
- Bullet #7 (*Is it worth trying to set up a circle/group of DBS checked baby sitters to help improve attendance at the evening events?*) – this is not viable for the PCC to arrange as it cannot attract the associated responsibility. Best that parents contact each other.

11. Treasurer

Refer to report. With regards to the Parish Share for 2018 we are being invited to give a similar figure to 2017. The Treasurer requested that the PCC minutes be consulted to see what future pledges may have been made last year. This should be discussed at the next PCC meeting when a decision will have to be made.

[Post meeting note from secretary - When discussed last year the PCC responded to a request for a 20% increase by 2020 by suggesting an increase of 5% per annum for four years. Although the 5% increase was agreed for 2017, no further commitment was made at that time].

12. Towards our 2020 vision

Sarah Thorne is to be our Whole Life Discipleship champion.

Faith Seeking Understanding – Need to agree on the title of the programme, and also venues. House Groups are to be encouraged, and then the wider community.

13. Mission & Outreach

Forthcoming events:

- 2nd July - Parish BBQ
- Autumn: - Faith Seeking Understanding sessions
- 17th September - Welcome to Trinity Students
- 24th September - Harvest Festival
- 30th September - Ale and Arty Charity Festival
- 7th October - Youth Project Quiz Night

- 18th November - Christmas Card and Craft Sale
- 28th November - St Peter's Quiz Night
- December - Hamper Raffle?

14. Safe & Welcome

See report.

As all PCC members require DBS clearance, a list of the PCC members should be sent to Vicki to confirm. ED

A verbal report following the meeting of 27/06/17 was given:

Reports relating to accessibility/youth & children/safety are to be submitted which should lead to the silver award.

A person with umbrella clearance is required for youth coordination.

A training session is being considered for November, targeting Young Seekers leaders and Pastoral teams.

Paperwork and protocols need to be put into place.

Only two members of the PCC remain to attend C1 training. This is to be arranged for the autumn.

Sandy is to distribute the link to the PCC for the basic training. SH

15. Uganda

Judy and Liz Holliday have recently posted information.

The Radfords' walk raised £6,000.

A further report will be made in Newlink.

16. AOB

17. Review of meeting

It was very helpful to have an expert in the form of Graham when discussing SWYM.

When reports are submitted it would be helpful if they stated who was in the group.

Reports should make recommendations clearer.

18. Prayer and depart

The meeting was concluded with a prayer offered by the Curate.

The next PCC meeting is on **Thur 21st September** at 7.30pm, in the church.

Next Planning Committee meeting is on 03/10/17, 8pm, thence on 14/11/17.

These minutes issued, with a request for reports, by the PCC Secretary by 07/06/17

Reports to be returned to PCC Secretary by 13/09/17

Agenda and reports to be issued to PCC on 14/09/17

Forthcoming PCC meetings (All commence in the church at 7.30pm):

Thur 21/09/17

Tues 17/10/17

Wed 29/11/17

Thur 25/01/18