

CHURCH OF SAINT PETER, HENLEAZE



Lives transformed through following Christ in love and service

PAROCHIAL CHURCH COUNCIL

Minutes of Meeting held on Tuesday 23 November 2021

Ex-Officio Members	
Clergy	
Rev Canon Mark Pilgrim	Present
Rev Kandis Douglas	Present
Lay Ministers	
Ian Love	(Apologies)
Sarah Thomas	Present
Kathy Kilgour	Present
Churchwardens	Present
Sarah Hardiman	Present
Kathy Kilgour	Present
Deanery Synod Reps	
Kathy Kilgour	Present
Sarah Thorne	Present
Sarah Thomas	Present

	Elected Members	
2021	Pete Dyer 2021-24	Present
	Erik Dirdal 2021-24	Present
	Lindsey Traub 2021-24	(Apologies)
	<i>vacancy</i> 2021-24	-
2020	David Fenna Treasurer 2020-23	Present
	Alistair Robinson 2020-23	Present
	Jane Crawford 2020-23	Apologies
	Emma Bolton 2020-23	Apologies
	Clare Fussell 2020-23	Present
2019	Mary Goronwy 2019-22	Apologies
	Wendy Young 2019-22	Present
	Mike Leddra 2019-22	Present
	Georgina Cope Nov 2019 - 22	Present
	Elliot George (elected 2020 -22) <i>replacing Catherine Leask - retired 2020</i>	Present

Secretary: Katharine Ford

Attendance 15 / 20 = 75%

Note: The required quorum for the meeting is one third of the members, i.e. 7

The meeting was chaired by the vicar.

- 1. Opening Prayers** Our thanks to Sarah Thorne who led our prayers for the church and each other.
- 2. Welcome and apologies for absence** Apologies were received from Mary Goronwy, Emma Bolton and Jane Crawford.
- 3. Minutes of the last meeting** These were accepted and signed.
- 4. Matters Arising** There were none.
- 5. Standing Committee**

As noted in the Report, roles have now been filled for various church duties, and a Lone Worker Policy in connection with Open Church has now been publicised and displayed.

6. Strategy Team

Henleaze Hub : Mark reported that he is in touch with Neil Thorogood of Trinity-Henleaze URC, and with Mike Cain of the Emmanuel Churches, with a view to setting up partnerships between churches and community in this part of Bristol. Mark also asked PCC to pray about what God wants St Peter's to be in 2026, our centenary year.

7. Worship

- Sunday mornings / layout: The chairs are now arranged in rows again, rather than smaller groups. People can always put markers between seats for social distancing purposes. It was decided to have some single chairs at the back of church.
As Covid continues to be a threat, mask wearing when moving around the church is now to be requested (again). Ventilation is also an important factor, although the colder weather means that doors cannot be left open. There was discussion about trying out a CO₂ monitor ; Wendy Young can borrow one, to find out if it might be effective in such a large airspace.
- Children's groups : The children will be invited to go out to the hall after the confession.
- Forthcoming Services : A Christmas card (joint with Trinity-Henleaze URC) will be going out around the parish shortly; the Christingle Service will be on 4 December at 4pm, the Carol Service on 19 December at 6.30pm, the Crib Service (booking required) on Christmas Eve at 2.30pm and services on Christmas Day at 8am with Communion, and 10am.

8. Discipleship

- Open Church - Saturday morning coffee and chat has been appreciated, but Kathy and Kandis consider that if it is to continue regularly, more volunteers would be needed, with a rota. **KD**
- Lectio Divina for Advent starts 25 Nov - this is being hosted on zoom by Trinity-Henleaze URC.
- Community Fair 1 Dec - volunteers to help are to contact Kathy.
- Scout Christmas Trees 4 Dec - we hope to hold a Traidcraft stall and a secondhand bookstall that morning, and provide some refreshments.
- Burns Night Supper 22 Jan - the format suggested in the report was well received, provided attendees ensure Covid safety. Mark will organise the supper but will need offers of help. Any profit to go to charities. Suggestions were made that some Hall User Groups be invited to make distinctive contributions – e.g. Melody Makers a song or two, Scottish Dancers an exhibition dance or two. **MP**
- Living in Love and Faith - now being organised on a Deanery basis in the New Year, on zoom and in person.
- Parish Prayer - 2.30pm on PCC meeting days, to continue.
- Film Nights – Elliot will be in charge of the January Film Night with the 2020 Pixar film "Soul".
- Eco Committee - Clare outlined the idea of a workshop day in the garden around March, possibly a planting day, or a spring fair with children's activities. Another possibility would be having the "Oat Float" - <https://www.oatfloat.com/about-us> - a "zero waste shop on wheels" which delivers top quality unpackaged food and other household essentials. Mark and Pauline have consulted together, and Mark will be responsible for wildflower planting, first smothering weeds with cardboard. **SH CF MP**
- The Create Project visiting Jan 22 - the art works to be displayed cannot be left unattended, so arrangements to lock them up will be needed. A programme of events, with possibly a film night, is to be arranged, so any ideas to Mark please. **MP**
- Henleaze Hospitality – Sarah Hardiman reported that things are going very well, language-wise and educationally, for the family.

9. Youth & Children's Ministry

Kandis reported that the youth group continue to meet on Monday evenings.

10. Pastoral & Healing Ministry

On Sunday 5 December there will be a review of the pastoral care ministry, to re-assess how to move forward post Covid. This will be at a special tea to thank all in the pastoral group for their contribution.

A few days after PCC, we had the sad news that Mary Goronwy has died peacefully at home ; Mark's message to the parish read:-

“Mary will, of course, be missed beyond measure at St Peter's. Please give thanks to God for her life, her faith and her care for so many people. Please pray, too, for her family and all those who will miss her most keenly.”

11. Site Committee

Mike reported that Hall bookings are going very well and should show a profit this year ; our thanks to Emma Woodworth. The computer link between church and office did not work well recently, but Kandis feels this may have been the fault of the ethernet cable. The disabled toilet alarm developed a fault and Pete Dyer has procured a new alarm kit. Outside the church, masonry has fallen onto the benches, so, as a Health and Safety measure, the benches will have to be moved. Finally, the new key to South and North external doors is not secure where it is currently kept, so it needs to be in a secure place where it is still accessible : Mike and Pete will decide on where, and keyholders will then be informed. ML PD

12. Communications & Publicity

Kandis reported that this small group has had a meeting and will be reviewing/updating the website. Publishing of information by way of infomercials, with pictures, will be effective. It was suggested that Newlink could be made more digital for online versions. Mark reported that he had recently updated St Peter's details on “A Church near You” and discovered that we were getting quite a few hits on our webpage. KD

13. Finance

Treasure Sunday - The giving review packs for Treasure Sunday were still going out to those who take part in the planned giving scheme, including to new planned givers.

Outreach - The payments to our Outreach organisations are to be made by the end of December. David suggested that to reach our £6000 target, we either appeal for donations, or use current income. It was agreed that Mark would send out an appeal flyer with specific requests for particular needs, and the money raised can be topped up from reserve if necessary: this appeal will run for 2 Sundays, 28 Nov and 5 Dec. DF

It was confirmed that Christian Aid envelopes will be available as usual at Christmas.

Appointment of new Treasurer - Our thanks to Alistair Robinson for agreeing to take on the role of Treasurer in January 2022. If pressure of Alistair's other work necessitates some assistance on church finance matters, Mark assured him that we will work out how this can be offered.

Resolution : That Alistair Robinson be appointed as Hon. Treasurer from January 2022.

Proposed by David Fenna, seconded by Pete Dyer, with all in favour.

Mark expressed our warm thanks to David Fenna who has done this job so efficiently for us until now, and also to Sue Fenna for her support during his time as Treasurer.

14. Safe & Welcome Ministry

Georgina had circulated a report on her progress with DBS checks and training and asked for any updates to be notified to her. She noted that DBS checks now need renewing every three years – so 2019 DBS checks will be up for renewal in the New Year 2022 : she would need a list of Sunday morning children's leaders – which Kandis undertook to provide. KD GC

Georgina had also circulated a Role Description and Risk Assessment with reference to Henleaze Hospitality volunteers, and a revised Safeguarding Policy – for PCC approval.

Resolution : that the Henleaze Hospitality Team Role Description, the Henleaze Hospitality Team Risk Assessment and the updated Safeguarding Policy Document be formally approved by PCC.

Proposed by Georgina Cope, seconded by Alistair Robinson, with all in favour, subject to some corrections to the Policy Document.

15. Deanery and Diocesan Synods

Kathy, Kandis and Sarah Thomas recently attended Deanery Synod when the Archdeacon spoke about the “Transforming Church” initiative; he reported on the Diocese's response to questionnaires. Sarah felt that the response among the Synod members was good and that churches will be able to get behind this initiative. Diocesan Synod – a report by Mark had been circulated.

16. AOB & Dates of next meetings

The next meetings will be on **Tuesday 25 January 2022** and **Tuesday 22 March 2022**.