

CHURCH OF SAINT PETER, HENLEAZE



Lives transformed through following Christ in love and service

PAROCHIAL CHURCH COUNCIL

Minutes of Meeting held on Wednesday 5th April 2017

Ex-Officio Members	
Clergy	
The Revd Canon Mark Pilgrim	Present
The Revd Iain McColl	Present
Lay Ministers	
Ian Love	Part
Sarah Thomas	Present
Kathy Kilgour	Present
Churchwardens	
Ian Perry	Present
David Cottrell	Present
2014 Deanery Synod Reps	
[Ian Perry]	[Present]
Sarah Thorne	Apologies
Richard Winn	Present
(vacancy)	

	Elected Members	
2016	Mary Goronwy	Present
	Catherine Leask	Present
	Wendy Young	Apologies
	(vacancy)	
	(vacancy)	
2015	Peter Dyer	Present
	Sandy Hollinghurst	Present
	Judy Winn	Present
	Joy Ludlow	Apologies
	Erik Dirdal (Secretary)	Present
2014	Emma Bolton	Present
	David Fenna (Treasurer)	Present
	[Kathy Kilgour]	[Present]
	(vacancy)	
	(vacancy)	

Attendance 16 / 19 = 79%

Note: The required quorum for the meeting is one third of the members, i.e. 7.

Observers:

None

1. Welcome:

The meeting was chaired by the Vicar.

2. Reflection and Prayer

The vicar offered an introductory welcome and prayer.

3. Apologies for absence

Apologies were received from Sarah Thorne, Joy Ludlow and Wendy Young.

4. Minutes of the meeting held on 26th January 2017.

The minutes of the meeting of 26/01/17 were accepted, and signed by the chair.

5. Matters Arising

5.1 The vicar explained the situation with regards to the Director of Music, who is current suspended on an indefinite basis. The matter has been raised with the Diocesan Safeguarding Officer and the matter now lies in their hands. The process is ongoing and it is not clear how long it is likely to take. He remains on full pay.

Meanwhile we will have to find cover to resource our musical offering differently. Reg Parker has recently, and generously, stood in, however is unable to assist further. The vicar has contacted others in order to seek assistance.

Prayers are offered to all those involved during this difficult time.

6. F&S Report

Refer to report (attached).

6.1 Youth worker – Trinity College has been approached to see whether one of their students (or student's family/associates) would be willing to consider this role. They believe it is a long-shot but will pass on the request.

6.2 Chairs – there has been some feedback from the congregation that there could have been further consultation with regards to the donation of chairs to St Margaret's Church in Southdown Church in Bath. In response it is therefore proposed that the matter be discussed openly with the congregation at the APCM in order to agree the matter.

Resolution: *"That this PCC agrees that 80 surplus church chairs may be donated to the church of St Barnabas, Southdown, Bath subject to a simple majority of the parishioners attending the Annual Parochial Church Meeting on 30th April 2017 being in agreement to this proposal."*

Proposed by David Fenna
Seconded by Pete Dyer
In favour 14. Abstained 1.
The resolution was carried.

6.3 Logos and branding – consultation is being carried out with Mark Orriss.

6.4 Parish Giving Scheme – this is not yet ready to be launched but will need to wait until later in the year.

7. Giving in Grace (GiG)

7.1 Opinion was sought as to whether we should follow up the appeal to the congregation using email and/or phone calls. It was agreed that this should be done, by email in the first instance.

7.2 The current increase in giving stood at £18,416 per annum.

8. Treasurer

8.1 The church repairs during 2016 have been costly, however the various projects have come in under budget.

Resolution: *“That the financial accounts for 2016 be approved by the PCC, subject to comments due to be received from the Independent Examiner.”*

Proposed by David Fenna
Seconded by David Cottrell

The resolution was carried unanimously.

8.2 Budget for 2017 – given the projected shortfall in income to match the planned expenditure, it is proposed to reduce the allocation for buildings repairs from £20k to £12.5k. It is also proposed to put back the allowance of £5.5k for the youth worker until affordable.

9. Refreshments

10. Towards our 2020 Vision

10.1 Whole life discipleship – this initiative is related to Faith in the Front Line. All contributions are welcome and attendance is very much encouraged.

10.2 Youth Worker – Further to the proposal to postpone the appointment of a youth worker, alternatives are being considered. The Centre for Youth Ministry could be considered whereby we could provide a placement for a trainee. This may come within the £5k budget but would also incur other costs including accommodation.

11. Forthcoming Annual Parochial Church Meeting (APCM)

A nomination for the position of churchwarden has been received. The secretary explained the structure for the elections as to who from the PCC needs to step down and consider re-election. All Deanery Synod representatives are to be elected.

12. Safeguarding

12.1 As the Diocese has updated their safeguarding policy, so too must we update ours (see report).

Resolution: *“That the PCC approve the revised Safeguarding Policy.”*

Proposer: Sandy Hollinghurst
Secunder: Erik Dirdal

The resolution was carried unanimously.

12.2 Hire of hall and church – documents are being compiled.

12.3 Audit – the recent safeguarding audit highlighted the need for improved signage.

12.4 Youth engagement – a meeting is being arranged with a specialist to assist understanding in youth engagement.

12.5 “Safe & welcome” training had been attended by 12 people recently. There are still some people who are awaiting training.

13. Uganda report

No report.

14. Deanery Synod Report

The vicar summarised the initiative to offer differing experiences at church. For example some services could offer a “Cathedral Experience” to those who would otherwise be unable to experience such an event. Whilst that experience may be less relevant in Henleaze given the proximity of Bristol Cathedral, nevertheless we should reflect upon the experiences that we do offer. Horizon offers a unique flavour, Foundation has a contemporary feel. Thursday morning follows a house-group feel, whereas the 9.45 Sunday service hosts Young Seekers with a strong sense of fellowship.

15. AOB

15.1 GiG feedback – one of the messages received from the Giving in Grace campaign was that we could improve facets of communicate. A “Did You Know...?” section in the newsletter could be informative.

15.2 Minutes of the PCC meetings should be put onto the website.

16. Review of meeting

16.1 Draft minutes of the PCC meeting soon after the event would be useful in order to progress actions.

16.2 Could there a way to review of older minutes in order to confirm that actions are complete, and celebrate that?

16.3 Receiving reports in advance is great. Could key items be highlighted?

16.4 Could the minutes be approved earlier such that they can be displayed when fresh?

16.5 Could there be a topic for general discussion each time, not necessarily something requiring a vote?

16.6 Worship up front is good.

16.7 Could the Loop be used for those with impaired hearing?

16.8 The church finances is a difficult topic to fully absorb, yet we need to approve the accounts as a committee.

17. Prayer and depart

The meeting was concluded around the altar with a short compline.

The next PCC meeting is on **Wed 24th May** at 7.30pm, in the church.

Next F&S meeting is on 03/05/17, 8pm, thence on 15/06/17.

These minutes issued, with a request for reports, by the PCC Secretary by 10/05/17

Reports to be returned to PCC Secretary by 16/05/17

Agenda and reports to be issued to PCC on 17/05/17

Forthcoming PCC meetings (All commence in the church at 7.30pm):

2017 Wed 24th May

Thur 29th June