



St Peter's Church, Henleaze

Role Description for a Pastoral Care Team Member

Role and responsibilities

Members of the Pastoral Care Team are a physical, emotional and spiritual support to the congregation of, and visitors to, St Peter's Henleaze. The individual in this role will serve all members of the community of St Peter's but they will have specific responsibility for a given list of church attenders.

Specific duties: general

- Attend appropriate safeguarding training
- Attend Pastoral Team meetings
- Communicating with any member of the congregation and assisting with their spiritual needs in the form of signposting them to the appropriate contact for; joining relevant groups, arranging Home Communion, Baptism, lifts to Church etc.

Specific duties relating to the assigned list of parishioners

The individual in this role will be given a list of congregation members for whom they will be the main contact within the Church. They will be responsible for visiting, talking with, meeting and generally communicating as appropriate with their nominated parishioners. This will also mean assisting with spiritual needs in the form of helping to arrange Home Communion, Baptism, lifts to Church etc. The role will require regular feedback to the Lay Pastor as well as reporting to the Lay Pastor, Clergy or Safeguarding Officer on any significant concerns or doubts concerning a parishioner or situation.

The person should:

- Be a faithful and passionate Christian, demonstrated in practice and professed through baptism;
- Be committed to the Vision, Mission and Values of St Peter's;
- Be familiar with the diversity of congregations within St Peters and be a regular attender;
- Have strong interpersonal skills, emotional intelligence and empathy.

Best Working practice

- Be supportive, non-judgemental and know where the boundaries should be set regarding personal involvement with a parishioner
- Demonstrate sensitivity and open-mindedness
- Respect people's privacy and confidentiality
- DBS clearance confirmed every 3 years
- Awareness of the parish policy on lone working
- A willingness to be flexible in the timing of meeting the pastoral needs of the congregation
- Report any safeguarding concerns to the Lay Pastor or the Parish Safeguarding Officer

Key Contacts for the Pastoral Team are:

- Lay Pastor: Mary Goronwy (0117 924 3789)
- Vicar: Rev Canon Mark Pilgrim (0117 962 0636 / markpilgrim@aol.com)

- Curate: Rev Iain McColl (07746 951187 / mcoll.iain@gmail.com)
- Safeguarding officer: Sandy Hollinghurst (07580234110 / s.p.hollinghurst@gmail.com)