

St Peter's Church, Henleaze



Volunteer Role Descriptions: Youth Team coordinator

(The Youth Team oversees all children's and youth work authorised by St Peter's PCC)

Role and Responsibilities:

- Be a PCC member
- Be a link between St Peter's youth groups to PCC and PCC to St Peter's youth groups
- Negotiate budgetary requests to the PCC to support all the youth teams
- Oversee St Peter's Youth groups (Sunday morning Pre-school, Young Seekers, Club and Explorers), Toddler Group and Horizon to advocate and encourage best practice in the areas of safeguarding, welcome, access and participation
- Oversee and support ad hoc children's outreach events like Henleaze Christmas fair and Easter crafts
- Be responsible, accountable and respectful
- Be comfortable as a role model for children
- Ensure the safety and wellbeing of the children and other members of the team
- Have read, understood and follow the Safeguarding policy and procedures of the church
- Commit to attending team meetings for planning, peer support and prayer
- Be prepared to attend relevant training to grow in the role

Specific Duties:

- Review St Peter's youth groups with the vicar at least three times per year
- To liaise with St Peter's Safe and Welcome Team as required
- Undertake appropriate training – Safe Recruitment S1 and Safeguarding C2.
- Be prepared to review and adapt the role as required

The person should be:

- A committed Christian and regular worshipping member of the church
- Enthusiastic
- A good listener and able to represent the views of others
- Reliable
- Honest and trustworthy
- Approachable
- And like children!

Best Working Practice: General

- Be committed to team working and serving alongside others
- Be positive towards your work and a pleasure to work alongside
- Conduct yourself in an appropriate manner as you act as a role model for the children worked with
- Report any safeguarding concerns you may have to the Parish Safeguarding Officer

Best working practice: When working with children and young people

- Be aware of who's doing what and when – keep your eyes open to what's happening around you
- Respect the children and treat them equally – don't show favouritism or discriminate against people
- Encourage – don't dis-empower
- Never be alone with a child
- Avoid physical contact with children
- Do not swear
- Don't talk down to children
- Build relationships
- Always be polite
- Respect what people have to say
- Ask permission rather than tell
- Encourage and be positive
- Set a good example

Key Contacts:

- Vicar: Rev Canon Mark Pilgrim (07557787994 / markpilgrim@aol.com)
- Curate: Rev Iain McColl (07746 951187 / mccoll.iain@gmail.com)
- Safeguarding Officer: Sandy Hollinghurst (07580 234110 / s.p.hollinghurst@gmail.com)